



Nuova Fontauto S.r.l.
Via Cuneo 139
12012 Boves (CN)
VAT Number: 03750140042
Tax Code: 03750140042

CONTACT DETAILS FOR SUBMITTING A REQUEST

✉ By post:

Nuova Fontauto S.r.l.
Via Cuneo 139
12012 Boves (CN)

Attn.: Privacy Officer

Please note: the envelope must bear the following wording:
Data Subject Rights Request – Regulation (EU) 2016/679 - GDPR

✉ By e-mail:

info@fontauto.com

Please note: the subject line of the e-mail must contain the following wording:

Data Subject Rights Request – Regulation (EU) 2016/679

Responses will preferably be provided through the same communication channel used by the data subject to submit the request form.

The exercise of these rights is free of charge; however, in the case of requests that are manifestly unfounded or excessive (including repetitive requests), the data subject will be informed in advance of any applicable administrative fee and will be asked to confirm whether they wish to proceed.

Nuova Fontauto S.r.l. undertakes to respond within 30 days of receiving the completed form. This period may be extended by a further two months, where necessary, taking into account the complexity and number of requests. The Data Controller shall inform the data subject of any such extension and the reasons for the delay within one month of receipt of the request.

Where the form is not submitted in person and direct identification is therefore not possible, a copy of an identification document (of the applicant and, where applicable, of any authorised representative) must be attached. Such copy will be acquired and retained only for the time necessary to verify the data contained therein against the information provided in the form and will then be immediately deleted.

DATA SUBJECT RIGHTS REQUEST FORM

Pursuant to Articles 15 to 22 of Regulation (EU) 2016/679 - GDPR

The undersigned

Full Name: _____
Date of Birth: _____ Place of Birth: _____
Type of Identification Document: _____ Number: _____
Issued by: _____ on: _____ Valid until: _____
E-mail address for correspondence: _____
Telephone number for correspondence: _____

Acting as

- Data Subject (the person to whom the data relates) Parent/Legal Guardian of the Data Subject Authorised Representative of the Data Subject

It this request is submitted on behalf of another person, please provide the details of the person to whom the data relates

Full name: _____
Date of Birth: _____ Place of Birth: _____
Type of Identification Document: _____ Number: _____
Issued by: _____ On: _____ Valid until: _____

wishes to exercise the following rights provided for under the GDPR (tick the relevant boxes below) and, in order to facilitate the handling of this request, indicates below the processing activities, or presumed processing activities, carried out by Nuova Fontauto S.r.l. that concern him/her (describe, for example: receipt of advertising communications, employee, customer, user of a specific service, etc.).

Art. 15 – Access to Personal Data

The data subject requests confirmation as to whether personal data concerning him/her are being processed.

If so, he/she requests access to such data, a copy thereof, and all of the following information:

- The purposes of the processing (Art. 15(a));
- The categories of personal data processed (Art. 15(b));
- The recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations (Art. 15(c));
- The retention period of the processed data or, where this is not possible, the criteria used to determine the retention period (Art. 15(d));
- The origin of the data (person or source from which the personal data were obtained) (Art. 15(g));
- The existence of an automated decision-making process, including profiling, and the most significant information regarding the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject (Art. 15(h)).

Art. 16 – Right to Rectification

The data subject intends to request:

- The rectification of inaccurate data, specifically (please indicate in the space below the requests/reasons/rectifications):

- The completion of the following data (please indicate in the space below the requests / reasons / rectifications):

Art. 17 – Right to Erasure (Right to be Forgotten)

The data subject intends to request the erasure of his/her personal data processed because:

- They are no longer necessary in relation to the purposes for which they were collected or otherwise processed
- The data subject intends to withdraw the consent previously given (in this case, please specify the purpose for which consent is being withdrawn).

N.B.: Nuova Fontauto S.r.l. will comply with this specific request provided that there is no overriding legitimate interest prevailing over the rights of the data subject.

- The data subject objects to the processing

N.B.: Nuova Fontauto S.r.l. will comply with this specific request provided that there is no overriding legitimate interest prevailing over the rights of the data subject.

- The personal data have been unlawfully processed

The personal data must be erased in order to comply with a legal obligation under Union law or the law of the Member State to which Nuova Fontauto S.r.l. is subject.

Art. 18 –Right to Restriction of Processing

The data subject intends to restrict the processing of his/her personal data because:

- He/she contests the accuracy of the data processed (please indicate in the space below the requests / reasons / rectifications):

- The processing of the data is unlawful

- The data are no longer necessary as all processing activities have ceased

- A verification concerning the outcome of the objection to processing requested pursuant to Art. 21, paragraph 1, is currently underway.

Art. 19 – Notification of Third Parties Informed of Rectification/Erasure/Restriction of Processing

The data subject requests to be informed of any recipients to whom his/her personal data have been disclosed in relation to processing activities for which rectification, erasure or restriction of processing has been requested.

Art. 20 – Right to Data Portability

The data subject requests to:

- Receive the data in a structured, commonly used and machine-readable format, as the conditions set out in paragraph 1, letters a) and b), are met.
- Transmit the data directly to another party, who may be contacted at the following details:

Art. 21 – Right to Object

The data subject objects to the processing of personal data:

- Pursuant to Art. 6(1)(e) or (f), for the following reasons relating to his/her particular situation:

- Pursuant to paragraph 2, for direct marketing purposes:

Art. 22– Automated Decision-Making Process – Profiling

The data subject requests not to be subject to a decision based solely on automated processing (including profiling).

N.B.: Nuova Fontauto S.r.l. will comply with this specific request unless the automated decision-making process is necessary for entering into or performing a contract (Art. 22(2)(a)), is authorised by Union law or by the law of the Member State to which the Data Controller is subject (Art. 22(2)(b)), or is based on the explicit consent of the data subject (Art. 22(2)(c)). In the cases referred to in Art. 22(2)(b) and (c), the data subject may in any event request human intervention by the Data Controller and may express his/her point of view or contest the decision.

Space for any clarifications or additional notes

If you believe that the processing is carried out in breach of the applicable data protection legislation, you may lodge a complaint with the Supervisory Authority (www.garanteprivacy.it), as provided for under Art. 77 GDPR, or bring the matter before the competent judicial authorities.

Date and place, _____

Yours faithfully _____

Privacy Notice for Data Subject Rights Requests
pursuant to Article 13 of Regulation (EU) 2016/679 - GDPR
Data collected from the data subject

Dear Data Subject,

We would like to inform you about how your personal data will be collected and processed for the purposes indicated below, as well as provide you with all the information necessary to facilitate contact and interaction with our offices.

The table below sets out the purposes for which your data will be collected, together with information regarding the conditions under which it will be processed:

PURPOSE	Management of Data Subject Rights Requests (Articles 15 to 22 GDPR)
DESCRIPTION	<p>I Data collected through the form used to submit a request for the exercise of data subject rights regarding the processing of personal data, or through any other method freely chosen by you, will be processed for the purpose of responding to your request within the time limits established by law.</p> <p>The provision of data is necessary for the operational process involved in handling your request, which includes not only the receipt of the request but also its assessment, processing and subsequent response. Therefore, in the absence of such data, it will not be possible to proceed with your request.</p>
DATA RETENTION PERIOD OR CRITERIA USED TO DETERMINE SUCH PERIOD	24 months from the conclusion of the operational process
LEGAL BASIS FOR PROCESSING	Legal obligation (Art. 6(1)(c) of Regulation (EU) 2016/679)
CATEGORIES OF DATA PROCESSED	Identification data
CATEGORIES OF RECIPIENTS TO WHOM THE DATA ARE DISCLOSED	<ul style="list-style-type: none">• Any external Data Processors and/or Sub-processors• IT or telecommunications service providers• Third parties where disclosure is necessary to comply with contractual and/or legal obligations.
TRANSFER TO THIRD COUNTRIES	None

No automated decision-making process or profiling is carried out in relation to the above-mentioned purpose.

The personal data collected will be processed by expressly authorised persons, adopting appropriate technical and organisational security measures and exclusively for the achievement of the purposes stated above. In addition, IT technicians and personnel responsible for the operation of our information systems may have incidental access to the data.

As a data subject, you have the right to obtain access to your personal data and the rectification or erasure thereof, or restriction of processing concerning you, or to object to such processing (Articles 15 et seq. of Regulation (EU) 2016/679 - GDPR - copies of the relevant articles and the appropriate request form may be obtained using the contact details provided above).

If you believe that the processing of your personal data infringes the applicable data protection legislation, you may lodge a complaint with the Supervisory Authority, as provided for under Article 77 GDPR, or seek judicial remedy.

Where the legal basis for processing is your consent, we remind you that you have the right to withdraw such consent at any time using the contact details provided above. However, any processing carried out prior to the withdrawal of consent, and its related legal effects, shall remain valid even after consent has been withdrawn.

The Data Controller reserves the right to amend, update, add to, or remove parts of this Privacy Notice. To facilitate verification, the date of the latest update is indicated at the end of this Notice.

For any further information, please contact us using the details provided in this Notice.

The Data Controller
Nuova Fontauto S.r.l.